

**KENT ASSOCIATION OF FE CORPORATIONS
QIA PROJECT – PEER REVIEW AND DEVELOPMENT**

**DRAFT TERMS OF REFERENCE FOR PROJECT STEERING GROUP FOR QIA PEER REVIEW
AND DEVELOPMENT PROJECT**

- To openly communicate quality issues within a confidential forum
- To receive reports from the Project Manager on progress against the action plan, including budget and process updates
- To develop procedures for monitoring, evaluating and sharing best practice and for devising impact measures
- To work with the Project Manager on the development of evaluation processes
- To receive reports following peer reviews and consider roll out of good practice across KAFEC
- To support the Project Manager in the development of the Peer Review Resource Pack